



ONLINE

INTERNATIONAL LABOUR STANDARDS

# REPORTING ON THE MARITIME LABOUR CONVENTION, 2006

18 MARCH – 10 MAY 2024

 8 WEEKS, 8 HRS/WEEK

*Information Note*



International  
Labour  
Organization



International Training Centre

## BACKGROUND AND RATIONALE

The Maritime Labour Convention, 2006 (MLC, 2006) sets out, in a single instrument, the right of the world's nearly 2 million seafarers to decent conditions of work in almost every aspect of their working and living conditions, including minimum age, employment agreements, hours of work and rest, payment of wages, paid annual leave, repatriation, on board medical care, the use of recruitment and placement services, accommodation, food and catering, health and safety protection and accident prevention, and complaint procedures for seafarers. It revises and consolidates 37 existing Conventions and related Recommendations and uses a new format with some updating, where necessary, to reflect modern conditions and language.

The MLC, 2006 has already been ratified by 105 countries and is continuing to be ratified rapidly.

Countries that have ratified it are under the obligation to report periodically on the measures taken to give effect to its provisions, in accordance with article 22 of the ILO Constitution. Employers' and workers' organizations may submit to their government comments on the reports concerning the application of the MLC, 2006, or may submit comments on its application directly to the International Labour Office. Two bodies examine this information: the Committee of Experts on the Application of Conventions and Recommendations (CEACR) and the Conference Committee on the Application of Standards (CAS). Both Committees have recalled on numerous occasions that failures to fulfil reporting obligations hinder the functioning of the ILO supervisory system as a whole.

The International Training Centre of the ILO (ITCILO), in collaboration with the International Labour Standards Department (NORMES), seeks to assist countries in complying with reporting obligations on the application, in law and in practice, of the MLC, 2006.

## WHO IS THE TARGET AUDIENCE?

- Officials responsible for the production of reports on the application of the MLC, 2006 ("production-responsible") due under article 22 of the ILO Constitution.
- Officials with substantive responsibilities for the implementation of the MLC, 2006 who are familiar both with this sector and the employment of seafarers ("implementation-responsible").
- Representatives of employers' and workers' organizations involved in reporting and/or in the implementation of the MLC, 2006 may also benefit from the course.

The prior ratification of the MLC, 2006 by the country is required as a precondition for participation. Furthermore, for each country, it is foreseen that at least two participants (one production-responsible and one implementation-responsible) take part.

## WHY SHOULD I JOIN?

To enhance the application of the MLC, 2006 by improving reporting on the steps taken by ratifying countries to apply it. By improving reporting by ratifying member States, international supervision will be improved as well, making possible a better dialogue between the ILO supervisory bodies and the State parties.

## WHAT WILL I GAIN FROM THE COURSE?

- Background knowledge of the ILO, its international labour standards system and the role and operation of reporting.
- Understanding of the scope of application and content of the MLC, 2006.
- Knowledge of how to use the NORMLEX database and other resources relevant to reporting on the application of the MLC, 2006.
- Capacity to participate in the preparation of the reports on the application of the MLC, 2006 owed by ratifying member States under the ILO Constitution.

## WHAT TOPICS DOES THE COURSE COVER?

### COMPULSORY SESSIONS

- SESSION 1. Implementing Measures and Principal Documents
- SESSION 2. Fundamental Rights and Principles
- SESSION 3. Competent Authority and Consultations
- SESSION 4. Scope of Application
- SESSION 5. Enforcement
- SESSION 6. Statistical Information
- SESSION 7. Employment Agreement
- SESSION 8. Wages
- SESSION 9. Hours of Work and Rest
- SESSION 10. Leave
- SESSION 11. Repatriation
- SESSION 12. Compensation For Ship's Loss
- SESSION 13. Manning Levels
- SESSION 14. Career and Skill Development
- SESSION 15. Minimum Age
- SESSION 16. Recruitment and Placement
- SESSION 17. Accommodation and Recreation
- SESSION 18. Social Security
- SESSION 19. Inspection and Enforcement

## OPTIONAL SESSIONS

- SESSION 20. Introduction to the ILO
- SESSION 21. Overview of ILO Maritime Instruments
- SESSION 22. Regular Supervision
- SESSION 23. First Reports and After
- SESSION 24. Comments of the Committee of Experts on the Application of Conventions and Recommendations

## HOW IS THE COURSE ORGANIZED?

- The course runs at a distance, via Internet, and is hosted on the ITCILO E-Campus.
- Participation requires approximately 8 hours each week, which must be set aside as a part of normal work time.
- The course is based on 24 substantive sessions, with: objectives, materials to work with, assessment and assignment.
- A few live webinars on selected topics and ecoaching will complement the substantive sessions.

## WHAT IS THE LANGUAGE OF THE COURSE?

The course is offered in English. A good command of the working language is required.

## WHAT METHODS AND MATERIALS WILL BE USED?

- Self-guided sessions, combined with live sessions via Zoom (individually, in group or in plenary).
- Multiple-choice quizzes.
- Short film presentations.
- A forum for discussion.
- Knowledge assessment at the start and at the end of the training.

## WHO ARE THE RESOURCE PERSONS?

A tutor will follow participants' progress throughout the course. He/She will be supported by experts from the International Labour Office and trainers from the ITCILO.

## HOW MUCH DOES THE COURSE COST?

The tuition fee for the course is **1,350 Euros**.

## HOW TO PAY FOR THIS COURSE?

Tuition cost must be paid in advance before the beginning of the course by the participant or the sponsor through bank transfer or credit card.

Payments by bank transfer should be made to:

International Training Centre of the ILO Account No. 560002  
Bank: Intesa-Sanpaolo Ag. 523  
IBAN: IT96 G030 6909 2141 0000 0560 002 BIC: BCITITMM  
Address: Corso Unione Sovietica 409, 10135 Turin – Italy

Note: on the bank transfer form, the participant's name and the course code should be indicated.

For payments by credit card, please e-mail to [maritime@itcilo.org](mailto:maritime@itcilo.org).

For detailed information regarding payments, cancellations and refunds, please consult: <https://www.itcilo.org/applications-payments-cancellation>.

## HOW TO APPLY?

The deadline for submitting applications is **8 March 2024**.

Candidates must submit through the course website the following documents:

- on-line application form duly completed, available at: <https://oarf2.itcilo.org/DST/A9717088/en>;
- a letter from the sponsor indicating the financial support (or a letter from the applicant stating that participation costs are covered by him/herself), to be uploaded while filling in the on-line application.

Incomplete applications will not be considered.

Applications from employers' organizations or workers' organizations will have to be endorsed by the Secretaries of the Employers' group or of the Workers' group of the Governing Body of the ILO.

## ARE THERE ANY FELLOWSHIPS?

A very limited number of fellowships are available to qualified candidates coming from eligible countries.

*As an Organization dedicated to promoting social justice and internationally recognized human and labour rights, the ILO is taking a leading role in international efforts to foster gender equality. In line with this ILO focus, women are particularly encouraged to apply to ITCILO courses.*

## WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course: No penalty, 100% refund of amount paid less applicable bank charges
- 8 to 13 days prior to the start date of the course: Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges
- 7 days or less prior to the start date of the course: Penalty of 100% of course price.

## INFO

### FOR FURTHER INFORMATION PLEASE CONTACT

**International Training Centre of the ILO**  
International Labour Standards, Rights at Work and Gender Equality (ILSGEN)  
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10127 Turin – Italy

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**COURSE CODE: A9717088**