



PROCUREMENT

# SUSTAINABLE PUBLIC PROCUREMENT

*Information Note*

This professional certification programme is part of the [Diploma in public procurement management](#).

## INTRODUCTION TO THE COURSE

In approaching sustainable public procurement, is there a conflict between economic development, on the one hand, and social inclusion and environmental protection, on the other? Would you like to acquire competence in integrating sustainability into procurement policy and operations, and be able to handle internationally harmonized tools and approaches to showcase and impact? How, in particular, can Life Cycle Costing help, and how can externalities affect results-based procurement? Is the current international crisis a barrier or an opportunity for SPP development? This online, tutor-based certification programme - a joint effort between UN Environment and the ITCILO - provides comprehensive answers and ideas on how to use the potential of procurement for the achievement of sustainable development objectives, with many practical examples.

## WHO ATTENDS THIS COURSE?

National and international public procurement practitioners; procurement staff of national agencies; project directors and procurement staff of projects funded by international financial institutions (World Bank, Asian, African, Islamic and European development banks, etc.); United Nations and NGO personnel; other officers involved at a more strategic/policy level within the procurement structures of international development institutions and national government entities

## DESCRIPTION

Aiming at filling the knowledge gap in the sustainability domain this online training course designed by the ITC-ILO and UNEP explores the key concepts of sustainable procurement and explains how they can be applied to better leverage the potential of procurement for the achievement of sustainable development objectives.

The course also demonstrates the need for countries and local governments for sound sustainable public procurement policies in line with the requirement of SDG 12.7. It presents the UNEP methodology for the development of SPP policies, rolled out in over 20 countries since 2009.

Finally, the online training course will present an overview of sustainable procurement policies, regulatory frameworks and best practices which could inspire and guide decision makers and practitioners.

## OBJECTIVES

The objective of this workshop is to contribute to improving the capacity of decision makers and practitioners in the conceptualization and implementation of environmental and social considerations in procurement operations and in managing the contracts, in line with internationally accepted principles and practices

## WHAT CERTIFICATION WILL I GET AS SUCCESSFUL CANDIDATE?

- You will obtain a certificate of achievement once you have completed successfully the programme requirements.
- This certificate will demonstrate that you possess the right knowledge, skills and attitudes to plan and execute the entire procurement process.
- This certificate could be a first brick to build your future ITCILO Diploma in Procurement Management! <https://www.itcilo.org/diplomas/diploma-public-procurement-management>

## WHY SHOULD I JOIN?

This course is delivered through distance learning and deployed on the ITCILO e-campus. It frees you from the classroom and gives you the flexibility to complete the learning modules at your own pace.

## CONTENT

### **Module 1 Introduction**

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- The environmental and social challenges. The 2030 development agenda
- Introduction to SPP – Goals and benefits, Definition, Historical overview and current context
- Methodology for assessing SPP readiness and implementation ( MAPS)
- Integrating SPP at the level of organization
- Global overview of SPP implementation ( UNGM, MDBs, EU, selected Countries' examples) and SDG 12.7.1 results

## **Modules 2 The development of SPP policies**

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- The UNEP SPP Approach
- Legal and Market readiness studies
- Prioritization of products and services
- Action Plan
- Policy implementation and monitoring

## **Module 3 The environmental dimension of SPP policies**

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- International agreements and challenges (climate change, circular economy, biodiversity, etc.)
- Sustainable Consumption and Production and ecolabelling policies
- Sectoral policies: energy, waste, etc.

## **Module 4 The social dimension of SPP policies**

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- Human rights at stake in procurement operations and supply chain
- The ILO core conventions and rights tackled through procurement
- Advancing decent work through sustainable public procurement
- Procurement as a tool to achieving balanced Gender, Diversity and Inclusion
- Safety and health into procurement operations

## **Module 5 Integrating SPP into the procurement cycle**

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- Market readiness and contract strategy design
- Tech specs and reference to labels
- Suppliers qualification
- Tender evaluation, including using Life Cycle Costing
- Contract management
- Monitoring and evaluation
- Digital decision tools for Sustainable Procurement

## **Module 6 Sustainable procurement in Practice: selected case studies**

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# LEARNING HOURS

60 hours – 6 weeks

## WHAT APPROACH AND METHODOLOGY IS USED TO DELIVER THE ONLINE COURSE?

This tutor-based Certification Programme is delivered by senior procurement staff, advisors and consultants from ITCILO and UNEP. The programme is conducted using interactive self-guided learning modules, knowledge checks, live webinars and final examination.

- For each module, you first acquire knowledge through an interactive self-guided learning module that contains readings, questions, quizzes, case studies, videos and tools.
- You will be required to take knowledge tests after each module and throughout the course to ensure that you have grasped the core elements of the learning modules.
- Your acquired skills will be assessed through the assignments graded by your tutor.
- Live webinars with the experts will be conducted as follows: 4 webinars to respond to your questions and provide feedback or additional content.

The tutor is available for consultation via the e-campus forum or “Talk to your Tutor” mailbox and throughout the webinars.

## CONDITIONS TO PARTICIPATE

### WHAT ARE THE TECHNICAL REQUIREMENTS NEEDED?

For a smooth learning experience, participants need to have basic computer skills and a computer with a reliable internet connection and speakers. Candidates are expected to have basic knowledge of procurement practice in the public or private sector as well as a sound knowledge of the English language.

## LANGUAGES

English, French

## CONTACT

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# INFO

**FOR FURTHER INFORMATION  
PLEASE CONTACT**

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