MEMBERSHIP APPLICATION FORM

I/We wish to be admitted as member/members of the Federation of Kenya Employers.

I/We certify that I/We had during 12 months ending on the 31st December, immediately preceding the date of this Application, an average number of ______ Employees of all categories, including casual workers, in Kenya and accordingly undertake, to pay to the Federation when elected, appropriate annual subscriptions for the duration of my/our membership.

I. HOW TO JOIN
- FKE membership is based on the number of employees in an organization (see the guidelines on calculating your subscription)
- Fill in the membership form and attach it with a copy of certificate of incorporation
- Return to FKE offices with the appropriate subscription amount in honour of Federation of Kenya Employers and addressed to the Executive Director/CEO
- As a new member, you will receive a receipt immediately upon payment and a Membership Certificate after 2 weeks.

II. MEMBERSHIP FEES
- Entrance Fee: 5,000.00 Paid Once On Joining (non-refundable)
- Annual Subscription fees - Based on the number of employees (as shown on the rate card table)
- Development Levy: 100% of the applicable Annual Subscription for the year, applicable in 2016, 2017 and 2018 as resolved by Members in 2015

III. MEMBERSHIP CATEGORIES
A. Ordinary Member; Individual Employer
- Profit making Organizations
- Medical and Educational Institutions
- Religious and charitable Institutions
B. Associate Member; Affiliated Associations of Employers
- FKE provides full secretariat
- FKE does not provide secretariat
C. Honorary Member
- Affiliate
- Fellow
- Life
- Professional
- Foreign member from industrial and labour fraternity

Thank you for joining the Federation.
A. ORDINARY MEMBER; INDIVIDUAL EMPLOYER

- **Profit Making**
  Profit making Organization shall pay a hundred per centum (100%) of the applicable rates stipulated.

- **Medical and Educational Institutions**
  Medical and Educational Institutions shall pay seventy five per centum (75%) of the applicable rates stipulated in the individual member category.

- **Religious and Charitable Institutions**
  Religious and Charitable Institutions shall pay fifty per centum (50%) of the applicable rates stipulated in the individual member category.

B. ASSOCIATE MEMBER

- **Affiliated associations of Employers for which the Federation is providing full Secretariat services**
  Affiliated Associations of employers for which the Federation is providing full Secretariat services shall pay shillings thirteen thousand, three hundred and thirty five (Kshs.13,335.00) for every one hundred employees or part thereof.

- **Affiliated associations of Employers for which the Federation is not providing any Secretariat services**
  Affiliated Associations for which the Federation is not providing any Secretariat services shall pay shillings eight thousand and ten (Kshs.8,010.00) for every one hundred employees or part thereof.

C. HONORARY MEMBER

- Not liable to pay any annual subscription but may pay admission fee.

IV. GUIDELINES ON CALCULATING YOUR SUBSCRIPTION:

<table>
<thead>
<tr>
<th>No. of employees</th>
<th>Entrance Fee (Kshs)</th>
<th>Annual subscription (Kshs)</th>
<th>Development levy (Kshs)</th>
<th>TOTAL FEES (Kshs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-50 employees</td>
<td>5,000</td>
<td>30,000</td>
<td>30,000</td>
<td>65,000.00</td>
</tr>
<tr>
<td>51-100 employees</td>
<td>5,000</td>
<td>34,500</td>
<td>34,500</td>
<td>74,000.00</td>
</tr>
<tr>
<td>101-200 employees</td>
<td>5,000</td>
<td>42,800</td>
<td>42,800</td>
<td>90,600.00</td>
</tr>
<tr>
<td>201-300 employees</td>
<td>5,000</td>
<td>64,200</td>
<td>64,200</td>
<td>133,400.00</td>
</tr>
<tr>
<td>301-400 employees</td>
<td>5,000</td>
<td>85,600</td>
<td>85,600</td>
<td>176,200.00</td>
</tr>
<tr>
<td>401-500 employees</td>
<td>5,000</td>
<td>107,000</td>
<td>107,000</td>
<td>219,000.00</td>
</tr>
<tr>
<td>501-600 employees</td>
<td>5,000</td>
<td>128,400</td>
<td>128,400</td>
<td>261,800.00</td>
</tr>
<tr>
<td>601-700 employees</td>
<td>5,000</td>
<td>149,800</td>
<td>149,800</td>
<td>304,600.00</td>
</tr>
<tr>
<td>701-800 employees</td>
<td>5,000</td>
<td>171,200</td>
<td>171,200</td>
<td>347,400.00</td>
</tr>
<tr>
<td>801-900 employees</td>
<td>5,000</td>
<td>192,600</td>
<td>192,600</td>
<td>390,200.00</td>
</tr>
<tr>
<td>901-1000 employees</td>
<td>5,000</td>
<td>214,000</td>
<td>214,000</td>
<td>433,000.00</td>
</tr>
<tr>
<td>1001-2000 employees</td>
<td>5,000</td>
<td>856,000</td>
<td>856,000</td>
<td>1,717,000.00</td>
</tr>
<tr>
<td>2001-3000 employees</td>
<td>5,000</td>
<td>1,781,200</td>
<td>1,781,200</td>
<td>3,562,400</td>
</tr>
</tbody>
</table>

V. REGISTERED NAME OF THE ORGANIZATION(S)/ INSTITUTION(S)/ ASSOCIATION

- Registered Name of Applicant(s):  
- Business Registration No:  
- Business Postal Address:  
- Post Office Code:  
- Town:  
- Telephone No(s):  
- Email:  
- Website:  
- Nature of Business:  
- Place where business is situated:  
- Any Branch Offices [Yes / No]:  
  - If, Yes, give the details:  
- Name, Telephone Number & Email address:  
- CEO/MD:  
- Human Resource Manager/Director:  
- Finance Manager/Director:  

VI. DECLARATION:

I/We hereby undertake to abide by the Regulations of the Federation of Kenya Employers which may be in force from time to time.

Signature of Applicant(s) & Stamp:  
Designation:  
Date:  

VII. SUBMISSION OF APPLICATION FORM

Duly filled application form is to be returned to the undersigned together with Entrance Fee of Ksh. 5,000.00 and an appropriate Annual Subscription Fee and Development Levy.