SOCIAL PROTECTION

CONTRIBUTION COLLECTION AND COMPLIANCE

ISSA GUIDELINES, KNOWLEDGE-SHARING AND INNOVATION

6 JUNE — 10 JUNE 2022
🕐 1 WEEK, 60 HOURS

CONTRIBUTION COLLECTION AND COMPLIANCE

ISSA GUIDELINES, KNOWLEDGE-SHARING, AND INNOVATION

OVERVIEW

Effective contribution collection and compliance is essential to ensure the financial sustainability, adequate coverage and social legitimacy of social security schemes. This course draws on international best-practice guidelines to explore approaches to strengthen implementation, reform and governance of the ICT aspects of social security systems. This is one of seven courses run in partnership with the International Social Security Association (ISSA) held simultaneously at the Turin Centre. Join a network of social security practitioners in this highly specialized course.

PLACE
TURIN, ITALY

DATES
6 JUNE – 10 JUNE 2022

COLLABORATIVE LEARNING
ONLINE RESOURCES

LANGUAGE
ENGLISH

APPLICATION DEADLINE
6 MAY 2022

WHAT

WHAT WILL I LEARN?

This course uses **the updated ISSA Guidelines on Compliance and Contribution Collection** as a framework for assessing challenges and identifying innovations.

- **Governance and strategy:** principles, frameworks and organizational structures
- **Compliance risk management:** goals, improving voluntary compliance and extending coverage to difficult contribution groups
- **Operational Processes:** developing an operation process model; roles and responsibilities
- **ICT environment and tools:** introduction to ICT services, importance of E-services for voluntary compliance and benefits of data exchange with other organizations
- **Fraud, evasion and error:** role of ICT to detect fraud, evasion and error; benefits of data exchange; co-operation with external organizations
- **Continuous improvement and fostering system maturity:** importance of a culture of awareness; concepts of a maturity model and continuous improvement plan.

WHAT WILL I BE ABLE TO DO?

- **Understand core approaches** to improving contribution collection and compliance based on international best practice
- **Identify roles and responsibilities** of social security professionals in the governance and management of collecting contributions and enforcing compliance
- **Utilise the ISSA Guidelines** as a framework for improved efficiency and effectiveness of contributions collection and compliance
- **Develop country-tailored innovations** drawing on experience from other countries.

WHY

WHY SHOULD I JOIN?

- **ISSA-accredited experts** with decades of international experience in social security administration
- Join and interact with **a global network of professionals** from other ISSA member organizations to share learning and best practices
- **Mix of training methods**: lectures, plenary discussions, good practices, case studies, group work and individual exercises
- Successful participants receive an **ITCILO Certificate of Achievement**.

This course is one of ten eligible courses for the Diploma For **Social Protection Managers**. To achieve the Diploma, successful candidates must complete four out of ten courses within a five year period and undertake a capstone assessment.

WHO

WHO TAKES THIS COURSE?

The course is designed for social security professionals of ISSA member organizations. Participants should hold positions directly related to the design and implementation of social security systems in the area of ICT and who are interested in applying ICT to improve the quality and performance of social security systems. Participants should also have a working knowledge of written English.

HOW

The course consists of self-guided online studies offered through the E-Campus online platform to be completed from 6 to 10 June 2022. The course is broken down into three phases.

- **Pre-course** (10 hours): Self-guided study through the online eCampus platform. Includes a pre-course assessment
- **Residential week** (45 hours): 5-day interactive sessions at the ITCILO in Turin, including developing an individual presentation
- **Post-course assignment** (5 hours): Individual assignment applying ISSA Guidelines to the participant's organization.

HOW TO APPLY

Find the application form at https://oarf2.itcilo.org/STF/A9014689/en and apply before **6 May 2022**.

PRICE

Tuition €1,790 Euros
Subsistence €740 Euros
Total **€2,530 Euros**

CAMPUS LIFE

A THRIVING UNITED NATIONS CAMPUS AND COMMUNITY OF PROFESSIONAL PEOPLE FROM AROUND THE WORLD

- **Three organizations** from the United Nations system on campus

- **More than 300 training courses** and activities in a stimulating international environment

- **Thousands of participants** from all over the world

ENVIRONMENT AND SURROUNDINGS

Grab a campus bicycle and explore the Turin Centre. Located in a leafy park on the banks of the Po River, it's a great place for study and collaboration. Experience innovative learning and training methods in modern classrooms equipped with simultaneous translation services.

HOUSING, DINING, AND MORE

Comprising more than 280 private dormitories, the **Turin Campus provides a broad range of services for course participants and partners** including a free-flow restaurant, bank, travel agency, laundromat, post office, gym, medical services and a reception desk open 24/7.

COMMUNITY ENGAGEMENT AND DIVERSITY

Participants can enjoy social events organized by the Turin Centre as well as by their course facilitators. Whether on or off campus, people from different cultural backgrounds have the opportunity to listen to live music together, cook and share traditional foods, or team up to play games and network.

WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course: No penalty, 100% refund of amount paid less applicable bank charges

- 8 to 13 days prior to the start date of the course: Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges

- 7 days or less prior to the start date of the course: Penalty of 100% of course price.

INFO

FOR FURTHER INFORMATION PLEASE CONTACT

International Training Centre of the ILO
Programme on Social Protection,
Governance and Tripartism (SPGT)
Viale Maestri del Lavoro, 10
10127 Turin – Italy

Mr. Charles Crevier
Activity Manager
spgt@itcilo.org
www.itcilo.org

COURSE CODE: A9014689