



ONLINE

FRAGILE STATES

EMERGENCY PROCUREMENT

HOW TO PROCURE GOODS, WORKS AND SERVICES IN FRAGILE,
CONFLICT-AFFECTED AND EMERGENCY SITUATIONS

DISTANCE LEARNING COURSE

2 NOVEMBER – 12 DECEMBER 2020

 6 WEEKS

Information Note

INTRODUCTION TO THE COURSE

In the aftermath of the COVID-19 pandemic, several governments and organizations are still struggling to cope with the failure of procurement systems and markets to sufficiently respond to the crisis and minimize loss of life. News on failure of supply networks, gauging prices of facial masks and sanitizers, cancellation of procurement activities, inability to secure minimum levels of competitions, and deteriorating quality are only a few of the manifestations of these failures.

The increase in situations of fragility across the globe require more proactive response approaches and fit-for-purpose rescue, relief, rehabilitation and recovery actions. Such actions are usually implemented through emergency projects mostly funded by public budgets that are oftentimes scarce. National legislations have- at best- reserved some articles to cover procurement under emergency while many international organizations and NGO's elaborate a little more on the procedures to be adopted. To the detriment of the people under fragile situations, procurement operations could fail further aggravating an already life-threatening situation. COVID-19 is a clear example of such a situation.

This highly-interactive e-course furnishes a holistic approach to the management of procurement in fragile, conflict-affected and emergency situations starting with proactive planning and elaborating on the tools, techniques and toolkits that a relief officer, project manager and a procurement specialist should possess in their rendering of relief and emergency goods, works, physical services and consulting services.

WHO ATTENDS THIS E-LEARNING COURSE?

This course is directed to officers and managers working – or who may work – in fragile, conflict-affected and emergency situations whether they are relief officers, engineers, medical doctors, heads of units, or procurement specialists. The course does not follow the rules or procedures adopted by any single entity; instead, it is equally open to civil servants, staff of international organizations or local/international NGO's. Nevertheless, it highlights the practices recommended by major international organizations when it comes to emergency procurement.

WHAT TOPICS DOES THIS COURSE COVER?

The course includes the following main topics:

- Module 1: Introduction to fragility, conflict and emergency and public procurement
- Module 2: Procurement of goods and supplies
- Module 3: Procurement of works and rehabilitation
- Module 4: Procurement of physical services
- Module 5: Procurement of consulting services

- Module 6: Preventing misuse and combating corruption in relief funds
- Module 7: Proactive planning for optimal procurement response
- Module 8: Public procurement in International Organizations (UN and Development Banks).

WHAT WILL I LEARN?

The competencies targeted in this course include but are not limited to the following:

- develop a thorough proactive response plan along with its detailed procurement approach;
- anticipate needs and design requirements;
- generate a responsive risk management plan;
- engage the market to cooperate for relief;
- design and implement the most suitable procurement approach;
- monitor economic operator performance to ensure timely and fit-for-purpose delivery; and
- several other project, programme, procurement, and contract management competencies and skills.

WHAT WILL I BE ABLE TO DO?

After the course, participants will be able to formulate a strategic procurement response plan, update the same, design relief interventions, launch their respective procurement activities (goods, works, physical services, and consulting services), evaluate, negotiate and award contracts, and monitor delivery as well as the level of attainment of the target relief. Participants will be able to apply a multitude of tools and techniques that will make relief procurement interventions more impactful and far-reaching:

- requirements engineering and cost estimation;
- market sounding, supply positioning, and market engagement;
- risk management planning;
- performance management planning;
- bid design optimization;
- value-for-money maximization;
- contract management planning;
- scope, schedule and cost management;
- stakeholder management;
- inspection and quality verification;
- managing disputes and claims; and
- a multitude of other tools and techniques.

COURSE FORMAT

This online course will be administered over E-Campus, the ITCILO Learning Platform. Spread over 6 weeks, it comprises a mix of self-paced study, cases and exercises, expert facilitation and interactive Q&A discussions and sessions. This format will maximize benefit while not constraining participants. The self-paced study includes highly interactive modular content that is embedded with practice, readings, references, etc. Self-paced learning modules will be followed by expert facilitation and interactive discussion to further reinforce learning and knowledge and competency acquisition. The Figure below represents each cycle of Modular delivery:



WHY SHOULD I JOIN?

In addition to knowledge, skills and competencies shared during the course, it is a unique opportunity to contribute along with other relief officers, project managers and procurement specialists from around the world to minimizing agony and preserving life. Whether struck by natural disasters or man-made ones, vulnerable populations deserve the highest level of commitment, competency, and professionalism. This course is a forum to actively engage in learning, knowledge sharing, skills development, and attitude reinforcement for furthering the effectiveness, efficiency and value of procurement operations in fragile situations.

HOW TO APPLY

The deadline for submission of applications is **23 October 2020**

Candidates must submit link <https://oarf2.itcilo.org/MIF/A9713238/en>

PRICE

Tuition: €1,000

PRACTICAL INFORMATION

Language: The course will be held in English.

Diploma: An ITCILO Certificate will be awarded at the completion of the course.

Contact: fragility-procurement@itcilo.org

WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course: No penalty, 100% refund of amount paid less applicable bank charges
- 8 to 13 days prior to the start date of the course: Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges
- 7 days or less prior to the start date of the course: Penalty of 100% of course price.

INFO

FOR FURTHER INFORMATION PLEASE CONTACT

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