

ONLINE

LABOUR INSPECTION

# E-LEARNING COURSE ON LABOUR INSPECTION

19 OCTOBER – 11 DECEMBER 2020

 8 WEEKS, 60 HRS

*Information Note*

# INTRODUCTION

Labour inspection is an important public function provided by the State and is an essential part of the labour administration system. Labour inspection plays a key role to ensure fairness in the workplace and good governance of the labour market. Labour inspection has a three-fold role:

- secure the enforcement of the legal provisions relating to conditions of work and the protection of workers while engaged in their work (provisions relating to hours, wages, safety, health and welfare, the employment of young persons);
- supply technical information and advice to employers and workers concerning the most effective means of complying with the legal provisions;
- bring to the notice of the competent authority defects or abuses not specifically covered by existing labour law provisions.

The ILO has adopted a number of international labour standards relating to labour inspection, the most important one being the Labour Inspection Convention No. 81, which establishes the principles, functions and main characteristics of labour inspection, with a focus on industry and commerce.

## OBJECTIVES

At the end of the training programme participants will be able to:

- Describe the principles, functions and main characteristics of labour inspection;
- Identify the key issues to take into consideration in the preparation, conduction, and follow-up of an inspection visit;
- Describe the main issues concerning the inspection of working conditions;
- Describe labour inspection of key occupational safety and health issues;
- Explain the differences and inter-linkages between various compliance strategies;
- Apply a set of indicators to identify the employment relationship;
- Identify the applications of the main tools for labour inspection activities.

## PARTICIPANTS

- Labour inspectors from central or provincial levels;
- Managers from the labour inspection system;
- Officials from the labour administration system involved in labour protection;
- Employers' and workers' representatives with special interest in labour inspection;
- Trainers from labour administration/inspection training institutions;
- ILO officials and staff from technical cooperation projects;
- Experts, researchers and consultants in labour-related issues.

The ILO promotes equality of opportunities and strongly encourages women's applications.

# CONTENTS

The course consists of 7 modules:

- Introduction to labour inspection: principles, functions and main characteristics;
- Strategies of compliance;
- Inspection of working conditions;
- Inspection of the employment relationship;
- Inspection of occupational safety and health;
- Labour inspection visit;
- Tools for labour inspection.

## FORMAT AND METHODOLOGY

This innovative e-learning course has been designed according to a learner-centred approach in order to better involve participants and keep them motivated. It is highly interactive and engaging. Different methods have been used such as storytelling, scenarios, videos and interactive activities to make the content interesting, relevant and also entertaining.

The course is composed of 7 modules. Each module contains texts, short animations, exercises and assignments. Participants are expected to complete one module per week, but they can learn from any location, any time of the day or night (the course is delivered through distance learning in asynchronous mode with no live sessions).

During the course, participants will be asked to make comments on specific topics and to discuss different issues in a dedicated forum.

After the participant has completed each module and submitted the assignment through the course platform, a tutor will provide feedback and the participant will be given access to the next module.

Participants who successfully complete the assignments required (one per each module) will receive a Certificate of participation.

## LANGUAGES

Participants will be required to have a good knowledge of written English as training materials will be available on the e-platform in English only.

However, Portuguese-speaking participants will be allowed to interact in a dedicated forum in Portuguese and to submit their written assignments in Portuguese.

## DURATION AND COURSE LOAD

The course will have a total duration of 8 weeks: from 19 October to 11 December 2020.

The total course load of 60 hours requires an average of 7.5 hours of study per week.

## APPLICATIONS AND FEES

If you wish to participate in this course, please fill in the online application not later than **18 September 2020** on this link: <https://oarf2.itcilo.org/MIF/A9713298/en>

The application should be accompanied by a letter from the sponsoring organization committing to cover participation cost (**995 Euros**).

## INFO

**FOR FURTHER INFORMATION  
PLEASE CONTACT**

### **International Training Centre of the ILO**

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