

ONLINE

LABOUR INSPECTION

# E-LEARNING COURSE ON STRENGTHENING AND MODERNIZING LABOUR INSPECTION

5 – 30 OCTOBER 2020

 4 WEEKS, 15 HRS/WEEK

*Information Note*

# INTRODUCTION

Labour inspection is an essential part of the labour administration system, carrying out the fundamental function of enforcement and effective compliance with labour legislation.

Labour inspection has a two-fold nature: on the one hand it secures the enforcement of the legal provisions relating to conditions of work and the protection of workers while engaged in their work, such as provisions relating to hours of work, wages, maternity protection, but also occupational safety and health, the employment of young persons, and other connected matters.

On the other hand, labour inspection provides technical information and advice to employers and workers concerning the most effective means of complying with the legal provisions. This dual nature means that labour inspection plays a key role to ensure fairness in the workplace and good governance of the labour market.

The conditions under which labour inspection operates have changed dramatically in recent decades due to technological and economic developments and the effects of globalization. In this context, labour inspection must redefine its organization and intervention strategies, so that it can better respond to the expectations raised by the evolving labour markets.

# OBJECTIVES

The course will address the main features of a modern labour inspection system, and it will expose participants to selected international best practice. It will provide participants with the opportunity to gain new insights, share experiences and reflect on key issues, trends and challenges to modernize their labour inspection system.

At the end of the course participants will be able to:

- Explain the principles, functions and main characteristics of labour inspection;
- Analyze the benefits of a sound labour inspection policy and planning;
- Apply the ILO strategic compliance model;
- Plan and conduct labour inspection campaigns;
- Improve the inspection of safety and health at the workplace;
- Include an effective COVID-19 response to labour inspection;
- Apply new tools and information systems for labour inspection;
- Recognize good practices of labour inspection, including in response to COVID-19.

## PARTICIPANTS' PROFILE

- Managers from the labour inspectorate from central or decentralized level;
- Labour inspectors from central or decentralized level;
- Trainers from labour administration/inspection training institutions;
- ILO officials and staff from technical cooperation projects;
- Experts, researchers and consultants in labour-related issues.

Note: The ITCILO promotes equality of opportunities and strongly encourages women's applications

## CONTENTS

**The course will be divided into 7 modules on the following topics:**

1. Principles, functions and main characteristics of labour inspection;
2. Policy and planning;
3. Strategies of compliance;
4. Cooperation and partnership including labour inspection campaigns;
5. Key issues related to occupational safety and health;
6. Labour inspection visit;
7. Information systems and tools for labour inspection.

**In addition, live sessions or webinars will take place on the following topics:**

- ILO strategic compliance model;
- Social dialogue and labour inspection;
- Labour inspection campaigns;
- Labour inspection and COVID-19;
- Labour inspection and migrant workers;
- Psychosocial risks and violence at work;
- Selected good practices of labour inspection including in response to COVID-19;
- Experiences from participating countries;
- Moving towards a more strategic and effective labour inspection.

## FORMAT AND METHODOLOGY

This e-learning course will be held entirely online. It is composed of 7 modules. Each module contains texts, exercises, quizzes and/or assignments. Participants can learn from any location, any time of the day or night as the course is delivered through distance learning. Participants will be asked to make comments on specific topics and to discuss different issues in a dedicated forum, and will be required to complete quizzes and assignments relating to the different modules.

In addition, 9 live sessions and webinars will take place spread over 4 weeks. These interactive sessions will focus on key issues of interest to labour inspection managers (see list of topics in Contents section above). Live sessions and webinars will be conducted through video conferencing software (a link with instructions will be provided to participants). Participants who are unable to participate in all live sessions and webinars will still be able to watch the full video recordings on the dedicated e-platform.

## LANGUAGE

The course will be held in English. Participants should therefore have a good command of English.

## DURATION AND COURSE LOAD

This intensive course will have a total duration of 4 weeks. The total course load of 60 hours requires an average of 15 hours of study per week.

## FEES AND APPLICATIONS

Participation cost (**2,500 Euros**) including tuition, including access to the e-campus, and participation in live sessions and webinars.

To apply, please complete the online application form, not later than **9 September 2020**, on this link: <https://oarf2.itcilo.org/MIF/A9713456/en>

The application should be accompanied by a letter from the sponsoring organization committing to cover participation cost.

For information regarding payment, cancellation and refunds, please visit this webpage: [www.itcilo.org/applications-payments-cancellation](http://www.itcilo.org/applications-payments-cancellation)

## WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course: No penalty, 100% refund of amount paid less applicable bank charges
- 8 to 13 days prior to the start date of the course: Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges
- 7 days or less prior to the start date of the course: Penalty of 100% of course price.

## INFO

### FOR FURTHER INFORMATION PLEASE CONTACT

**International Training Centre of the ILO**  
Programme on Social Protection, Governance  
and Tripartism (SPGT)  
Viale Maestri del Lavoro, 10  
10127 Turin – Italy

Mr. Fernando Fonseca  
Activity Manager  
T +39 011 693 6917 / F+39 011 639 1922  
f.fonseca@itcilo.org  
www.itcilo.org

**COURSE CODE: A9713456**

Made of paper awarded the European Union Eco-label,  
reg.nr FR/011/002, supplied by International Paper. 