



ONLINE

SKILLS DEVELOPMENT

E-LEARNING COURSE ON QUALITY APPRENTICESHIPS

14 JUNE – 30 JULY 2021

 7 WEEKS, 60 HOURS

Information Note



International
Labour
Organization



SFIVET

SWISS FEDERAL INSTITUTE FOR
VOCATIONAL EDUCATION AND
TRAINING

*Swiss excellence in vocational
education and training*



Working together
Learning for life



International Training Centre

OVERVIEW

The ITCILO, ILO's Employment Department, Skills and Employability Branch, the European Training Foundation (ETF) and the Swiss Federal Institute for Vocational Education and Training (SFIVET) join forces to organize this course as part of ITCILO's Skills Development portfolio.

Apprenticeships are at the heart of skills development policies, both in developing countries that need to upgrade informal apprenticeship and in emerging and developed economies, constantly in search of measures to link their training systems to rapidly changing labor markets.

The course will provide space for a reflection on how to overcome the existing challenges in this journey. Join a network of skills development specialists in this highly specialized course.

WHO TAKES THIS COURSE?

- Policy makers and technical advisors of Ministries working in the area of skills development, TVET, work-based learning and apprenticeships
- Representatives and staff of National and Sectoral Agencies working on qualifications and on the management of Training Centres and apprenticeship training
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- Members of skills councils, national TVET authorities or similar institutions
- Representatives of workers' and employers' organizations involved in apprenticeships
- Experts and technical staff working in the field of TVET planning and skills development
- Experts and technical staff from CSOs, NGOs and other civil society actors, working in the field of skills development, TVET, work-based learning and apprenticeships.

The final beneficiaries of the course will be a wide range of individuals and groups benefiting from specific and demand-driven apprenticeship and curriculum programmes, including jobseekers of all ages and backgrounds, especially young people and recent graduates, workers in the informal economy, current and future TVET trainees and apprentices, planners in the skills development, TVET and education sectors, curriculum developers and staff of vocational training institutions.

OBJECTIVES

The course facilitates the development of a **holistic understanding of policies and systems related to quality apprenticeships**. It is structured around seven modules that address the two main dimensions for the development of quality apprenticeships systems:

- **Aspects related to national policies** and to the creation and development of national or sectoral apprenticeships systems, around the six “building blocks” of quality apprenticeships;
- Topics closely related to the **practical implementation of quality apprenticeship training programmes**, in order to answer the key questions around the “how-to”.

Participants will be connected to a global network of competence development professionals and will be able **to enhance their contribution to the design and implementation of quality apprenticeships** in their country and within their organization:

- Handling diagnostic tools to identify bottlenecks and possible solutions to the challenges facing their systems
- Encouraging partnerships between countries
- Identifying emerging issues and initial ideas for solutions
- Mastering concrete tools and instruments related to quality apprenticeships.

MODULES

The course materials are at the forefront of global research and policy development on quality apprenticeships, thanks to the collaboration between the ILO, ETF and SFIVET.

It will enable participants to deepen their knowledge on different aspects of quality apprenticeships:

- Key concepts: definitions, models, approaches
- Social dialogue and coordination of actors
- International labour standards on the subject
- Practical solutions to implementation challenges
- Monitoring and evaluation systems

This course will consist of the following learning units:

- **Module 1** – Introduction - Governance of quality apprenticeships: social dialogue, regulatory framework, roles and responsibilities
- **Module 2** – Financing quality apprenticeships: what works?
- **Module 3** – Responding to the needs of societies and markets: social inclusion and market relevance of apprenticeships
- **Module 4** – Upgrading informal apprenticeships
- **Module 5** – The “how-to” of quality apprenticeships: preparing quality training places
- **Module 6** – The “how-to” of quality apprenticeships: organizing, monitoring and evaluating apprenticeships training
- **Module 7** – Going forward: apprenticeships in the COVID-19 era / Conclusions and key takeaways

The course has a practical approach, highlighting best practices and offering tools and methodologies that will help participants in their daily work.

Thanks to its high quality content, developed by three leading actors in the field (ETF, SFIVET and ILO), the course places participants at the heart of the current debate and policy options that are successfully tested.

FORMAT AND METHODOLOGY

This innovative online course has been designed with a learner-centred approach to better engage participants and keep them motivated. It is highly interactive and engaging, using different methods across the seven modules to make the content interesting, relevant and entertaining. Participants are encouraged to share their individual and national experiences during the training, thus creating an international community of practice.

Once the participant has completed each module and submitted the module assignment through the course platform, a tutor will provide an assessment and the participant will be given access to the next module. Participants who successfully complete the learning activities, the set of required assignments and produce a final assignment will receive a Certificate of Achievement. Those who complete at least 80% of the learning activities will receive a Certificate of Participation.

LANGUAGES

Participants must have a good knowledge of French or English (reading, writing). The training material will be made available on the distance learning platform in these two languages.

APPLICATION AND FEES

If you wish to participate in this course, please submit your registration form online (available at this link <https://oarf2.itcilo.org/DST/A9713710/en>).

The application should be accompanied by **a letter from the sponsoring organization OR a personal letter** committing to cover participation cost (900 Euros).

These two documents must be sent no later than **Monday 7 June 2021**.

COURSE FEES

Tuition: €900

WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course: No penalty, 100% refund of amount paid less applicable bank charges
- 8 to 13 days prior to the start date of the course: Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges
- 7 days or less prior to the start date of the course: Penalty of 100% of course price.

INFO

FOR FURTHER INFORMATION PLEASE CONTACT

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