



ONLINE

INTERNATIONAL LABOUR STANDARDS

UNDERSTANDING THE PROCEDURES AND OBLIGATIONS RELATING TO INTERNATIONAL LABOUR STANDARDS

1 MARCH – 31 DECEMBER 2021

 30 HOURS

Information Note

BACKGROUND AND RATIONALE

One of the International Labour Organization's (ILO) oldest and most important functions is the setting of international labour standards (ILS), which cover a wide range of subjects in the world of work. ILS are adopted by the tripartite International Labour Conference and take the form of Conventions, Recommendations and Protocols. Conventions are international treaties that are open to ratification by member States. By ratifying them, member States formally undertake to make their provisions effective, both in law and in practice, and to report on their application at regular intervals. Recommendations are non-binding instruments which provide guidance for national policy, legislation and practice. Protocols are partial and optional revisions or amendments of earlier Conventions. Since the foundation of the ILO in 1919, 190 Conventions, 206 Recommendations and 6 Protocols have been adopted.

ILS are tripartite and universal in character. They are essentially expression of tripartite agreements and are applicable at world level. At the same time, ILS reflect the fact that countries have diverse cultural and historical backgrounds, legal systems, and levels of economic development.

Once ILS are adopted, member States are required under the ILO Constitution to submit them to the competent national authority (normally the parliament) on appropriate action. In the case of Conventions, this means consideration for ratification. More than 8,200 ratifications have been registered so far.

The ILO has developed mechanisms for monitoring the application of ILS in law and practice. These mechanisms, which are unique at the international level, are based on the evaluation by independent experts of the manner in which obligations are complied with and on the examination of cases by the ILO's bodies. If problems in the application of ILS persist, the ILO seeks to assist countries through social dialogue and technical assistance.

WHO IS THE TARGET AUDIENCE?

- Government officials responsible for matters relating to national and international labour standards, including the fulfilment of the obligations laid down by the ILO Constitution.
- Representatives of employers' and workers' organizations responsible for ILO matters.
- ILO and UN officials may also benefit from the course.

WHY SHOULD I JOIN?

To strengthen national capacity to follow ILS procedures, including the discharge of reporting obligations under the ILO Constitution.

WHAT WILL I GAIN FROM THE COURSE?

- Understanding of the procedures of standard setting, submission, ratification, regular and special supervision.
- Capacity to participate actively in them.

WHAT TOPICS DOES THIS COURSE COVER?

- ILS procedures
- Background about the ILO
- Standard-setting
- Submission
- Ratification, entry into force and denunciation
- Regular system of supervision: reporting procedures (articles 22 and 19 of the ILO Constitution)
- Committee of Experts on the Application of Conventions and Recommendations (CEACR)
- Conference Committee on the Application of Standards (CAS)
- Representations under article 24 of the ILO Constitution
- Complaints under article 26 of the ILO Constitution
- Complaints to the Committee on Freedom of Association
- NORMLEX database, ITCILO website on Managing ILS Reporting and other ILS resources on the Net

WHAT IS THE LANGUAGE OF THE COURSE?

The course will be offered in English. A good command of one of the working languages is required.

HOW IS THE COURSE ORGANIZED?

- The course runs at a distance, via Internet, and is hosted on the ITCILO eCampus.
- Participation requires approximately 30 hours, which must be set aside as part of normal work time.
- The course is based on ten flexible self-guided sessions with: objectives, preliminary readings, video presentations, resources and assessment.
- An assessment at the start and at the end of the training allows participants to measure improvements in levels of knowledge and understanding.

WHO ARE THE LECTURERS?

- Members of the ILO supervisory bodies, such as the Committee of Experts on the Application of Conventions and Recommendations (CEACR) and the Committee on Freedom of Association (CFA).
- Specialists from the International Labour Office.

HOW MUCH DOES THIS COURSE COST?

The total cost of participation is **460 Euros**.

HOW TO PAY FOR THIS COURSE?

Tuition costs must be paid in advance before the beginning of the course by the participant or the sponsor through bank transfer or credit card.

Payments by bank transfer should be made to:

International Training Centre of the ILO Account No. 560002
Bank: Intesa-Sanpaolo Ag. 523
IBAN: IT96 G030 6909 2141 0000 0560 002 BIC: BCITITMM
Address: Viale Maestri del Lavoro 10, 10127 Turin – Italy

Note: on the bank transfer form, the participant's name and the course code should be indicated.

For payments by credit card, please e-mail to ils@itcilo.org.

For detailed information regarding payments, cancellations and refunds, please consult: <https://www.itcilo.org/applications-payments-cancellation>.

HOW TO APPLY?

Candidates must submit the on-line application form duly completed, available at: <https://oarf2.itcilo.org/CST/A9713923/en>

and a letter from the sponsor indicating the financial support (or a letter from the applicant stating that participation costs are covered by him/herself), to be uploaded while filling in the on-line application.

Incomplete applications will not be considered.

As an Organization dedicated to promoting social justice and internationally recognized human and labour rights, the ILO is taking a leading role in international efforts to foster gender equality. In line with this ILO focus, women are particularly encouraged to apply to ITCILO courses.

WITHDRAWAL, CANCELLATION POLICY, AND REFUNDS FOR OPEN COURSES

If an enrolled participant wishes or must withdraw from a course, they may choose to apply to a different course or be substituted by another candidate. The participant must notify the Centre, in writing, of their decision at least 14 days prior to the start date of the course. Cancellation of participation in regular courses will result in the following penalties:

- 14 days or more prior to the start date of the course: No penalty, 100% refund of amount paid less applicable bank charges
- 8 to 13 days prior to the start date of the course: Penalty of 50% of course price, refund of residual amount paid (if any) less applicable bank charges
- 7 days or less prior to the start date of the course: Penalty of 100% of course price.

INFO

FOR FURTHER INFORMATION PLEASE CONTACT

International Training Centre of the ILO
International Labour Standards, Rights at Work and Gender Equality (ILSGEN)
Viale Maestri del Lavoro, 10
10127 Turin – Italy

ilsgen@itcilo.org
www.itcilo.org

COURSE CODE: A9713923